

# CITY OF WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT AGENDA

JUNE 09, 2021  
4:00 P.M. – CLOSED SESSION  
5:00 P.M. – REGULAR MEETING

Council Chambers  
23873 Clinton Keith Road Ste 106  
Wildomar, CA 92595

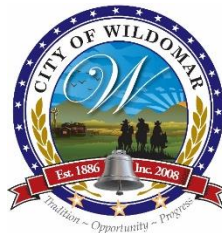
OR

Join Zoom Meeting:  
<https://us02web.zoom.us/j/84801699357>

OR

Dial in: 1 (669) 900 6833 | Webinar ID: **848 0169 9357**

The City Council/Cemetery District Meeting will be conducted in person and electronically via video teleconferencing pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20.



Dustin Nigg, Mayor/Chair, District 2  
Ben J. Benoit, Mayor Pro Tem/Vice Chair, District 1  
Bridgette Moore, Council Member/Trustee, District 4  
Joseph Morabito, Council Member/Trustee, District 3  
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist  
City Manager/General Manager

Thomas D. Jex  
City Attorney/District Counsel

**The City of Wildomar encourages your participation in the meeting; however, to minimize the spread of the COVID-19 virus, this meeting is being conducted in person and via video and teleconferencing with the following options available for participating:**

1. You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.
2. You may participate via the ZOOM Webinar Videoconferencing.
3. You may participate in person; however, masks are required, and seating may be limited in order to accommodate the 6-foot recommended social distancing seating procedure.
4. You may listen to the meeting on FM Radio Station 101.7 from your car in the Council Chambers Parking lot.

### **Instructions for Electronic Participation**

**Please Note: During the meeting all participants videos will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.**

1. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone or IPAD.
2. During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.
3. When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Council may provide.

#### **Directions to virtually raise hand on a DESKTOP/LAPTOP:**

- At the bottom of the list, please click on the grey **"Raise Hand"** button.

#### **Directions to virtually raise hand on a SMARTPHONE:**

- Look for the **"Raise Hand"** button on the screen and click the button.

**Directions to virtually raise hand on a TELEPHONE line only:**

• **Dial \*9** on your keypad to signal that you would like to comment. When the Host unmutes you, **Dial \*6** to unmute.

**Instructions for In Person Participation**

During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak on that item, please line up on the marked spaces in the center of the Chambers.

If you are listening to the meeting from your car, you may also line up in the Council Chambers to provide public comment in person. Mask and social distancing will be required.

When it is your turn to speak, please state your name for the record. Public Comments are limited to 3 minutes or such other time as the Council may provide.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

**NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.**

**CALL TO ORDER – CLOSED SESSION - 4:00 P.M.**

**ROLL CALL**

**PUBLIC COMMENTS**

**CLOSED SESSION**

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) and (3) to confer with legal counsel with regard to one matter of potential exposure to litigation.

**RECONVENE INTO OPEN SESSION**

**ANNOUNCEMENTS**

**ADJOURN CLOSED SESSION**

## **CALL TO ORDER – REGULAR SESSION - 5:00 P.M.**

## **ROLL CALL**

## **FLAG SALUTE**

## **PRESENTATIONS**

1. Library Update
2. Other City Recognitions/ Presentations

## **DEPARTMENT REPORTS**

No reports scheduled.

## **PUBLIC COMMENTS**

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

## **COUNCIL COMMUNICATIONS**

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Transit Agency (RTA)
5. Riverside Conservation Authority (RCA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Southwest Community Financing Authority (Animal Shelter)
13. Western Community Energy (WCE)
14. Ad Hoc & Subcommittees

## **APPROVAL OF THE AGENDA AS PRESENTED**

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

### **1.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

#### **1.1 Reading of Ordinances**

**RECOMMENDATION:** Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

#### **1.2 Minutes- April 14, 2021 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the minutes as presented.

#### **1.3 Warrant and Payroll Registers**

**RECOMMENDATION:** Staff recommends that the City Council approve the following:

1. Warrant Register dated 05-06-2021 in the amount of \$250,946.68.
2. Warrant Register dated 05-13-2021 in the amount of \$368,691.32.
3. Warrant Register dated 05-20-2021 in the amount of \$320,320.44.
4. Warrant Register dated 05-27-2021 in the amount of \$232,475.71.
5. Payroll Register dated 04-01-2021 in the amount of \$159,823.75.

#### **1.4 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the City Council approve the Treasurer's Report for April 2021.

#### **1.5 2<sup>nd</sup> Reading of Ordinance No. 198 (ZOA No. 2021-01)**

**RECOMMENDATION:** Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 198  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
WILDOMAR, CALIFORNIA ADOPTING A GENERAL RULE EXEMPTION  
IN ACCORDANCE WITH SECTION 15061(B)(3) OF THE CALIFORNIA  
ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING ZONING

ORDINANCE AMENDMENT NO. 2021-01 AMENDING TITLE 17  
(ZONING) OF THE WILDOMAR MUNICIPAL CODE TO ADD SECTION  
17.12.060 PROHIBITING INDUSTRIAL HEMP CULTIVATION IN ALL  
ZONING DISTRICTS

**1.6 FY 2021-22 List of Projects for the SB1: Road Repair and Accountability Act of 2017**

**RECOMMENDATION:** Staff recommends that the Council adopt a Resolution entitled:

RESOLUTION NO. 2021 - \_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR  
2021-22 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY  
ACT OF 2017.

**1.7 St. Frances of Rome Catholic Church – Public Improvement Agreement, Grading Agreement and BMP Agreement**

**RECOMMENDATION:** Staff recommends that the City Council authorize the City Manager to execute the Public Improvement Agreement, Grading Agreement and the BMP Agreement with Roman Catholic Diocese of San Bernardino for the St. Frances of Rome Catholic Church project.

**1.8 Annual Statement of Investment Policy**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2021 - \_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, ADOPTING STATEMENT OF INVESTMENT POLICY

**1.9 Appropriations Limit for FY 2021-22**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2021 - \_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, APPROVING THE APPROPRIATIONS LIMIT FOR FISCAL  
YEAR 2021-22

**1.10 Landscaping and Lighting Maintenance District No. 89 1-Consolidated-Approval of Engineer's Report and Intention to Levy**

**RECOMMENDATION:** Staff recommends that the City Council:

- 1) Adopt a Resolution entitled:

RESOLUTION NO. 2021 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE ANNUAL ENGINEER'S REPORT REGARDING THE PROPOSED LEVY AND COLLECTION OF ASSESSMENTS FOR ALL ZONES OF LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED, FISCAL YEAR 2021-22

- 2) Adopt a Resolution entitled:

RESOLUTION NO. 2021 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR ALL ZONES OF LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED, FISCAL YEAR 2021-22

**1.11 Landscaping and Lighting Maintenance District No. 89 1-Consolidated-Initiating Proceeding for Levy and Collection of Assessments**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2021 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2021-22 FOR ALL ZONES OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED OF THE CITY OF WILDOMAR PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972

**1.12 County Service Areas Notice of Intent to Establish Charges for FY 2021-22**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2021 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, SETTING THE PUBLIC HEARING TO ESTABLISH SERVICE AREA CHARGES WITHIN THE CITY FOR FISCAL YEAR 2021-22



## **2.0 PUBLIC HEARINGS**

### **2.1 Trash Collection Services Liens**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2021 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, CONFIRMING THE REPORT OF DELINQUENT TRASH  
ACCOUNTS AND REQUESTING THE DELINQUENCIES BE PLACED  
ON THE PROPERTY TAX ROLL

## **3.0 GENERAL BUSINESS**

### **3.1 Western Community Energy Update**

**RECOMMENDATION:** Staff recommends that the City Council Receive and file the Western Community Energy Update.

### **3.2 COVID-19 Update**

**RECOMMENDATION:** Staff recommends that the City Council Receive and file the COVID-19 update, and discuss and provide direction regarding the start time for regular City Council Meetings.

### **3.3 Wildomar Municipal Code Update: City Council review and update the Wildomar Municipal Code 3.32.050 Contract Retention for Public Projects**

**RECOMMENDATION:** Staff recommends that the City Council introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. \_\_\_\_\_  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
WILDOMAR, CALIFORNIA ADOPTING A CODE UPDATE PURSUANT  
TO PUBLIC CONTRACT CODE SECTION 7201(B), AND AMENDING  
TITLE 3 (REVENUE AND FINANCE) OF THE WILDOMAR MUNICIPAL  
CODE TO REVISE SECTION 3.32.050

### **3.4 Graffiti Abatement on Private Property (Morabito)**

**RECOMMENDATION:** Staff recommends that the City Council Discuss and provide direction on Graffiti Abatement Program on Private Properties:

1. No change to current graffiti removal policy; or

2. No change to the Wildomar Municipal Code; Prepare a Right of Entry Authorization Form; Commence Graffiti Abatement on Private Property; or
3. Introduce additional service elements that may require a future staff report, service agreement, or Municipal Code amendment.

### **CALL TO ORDER AND ROLL CALL OF THE WILDOMAR CEMETERY DISTRICT**

Dustin Nigg, Chair  
Ben J. Benoit, Vice Chair  
Bridgette Moore, Trustee  
Joseph Morabito, Trustee  
Marsha Swanson, Trustee

#### **3.5.A FY 2021-22 & 2022-23 Biennial Budget**

**RECOMMENDATION:** Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2021 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING AN ADOPTION OF THE FY 2021-22 & 2022-23 BUDGETED REVENUES AND EXPENSES, SCHEDULE OF AUTHORIZED POSITIONS FOR FY 2021-22 & 2022-23 AND THE FIVE-YEAR FY 2021-2026 CAPITAL IMPROVEMENT PLAN

2. Approve and authorize the City Manager to sign agreements with Riverside County Sheriff's Department for law enforcement services for the period of July 1, 2021 to June 30, 2024 and with Riverside County Fire Department for fire and fire marshal services for the period of July 1, 2021 to June 30, 2024.

**3.5.B FY 2021-22 and 2022-2023 Biennial Budget**

**RECOMMENDATION:** Staff recommends that the Board of Trustees adopt a Resolution entitled:

RESOLUTION NO. WCD2021- \_\_\_\_\_  
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILDOMAR  
CEMETERY DISTRICT, AUTHORIZING AN ADOPTION OF THE FY  
2021-22 and 2022-23 BUDGETED REVENUES AND EXPENSES

**ADJOURN THE WILDOMAR CEMETERY DISTRICT MEETING**

**CITY MANAGER REPORT**

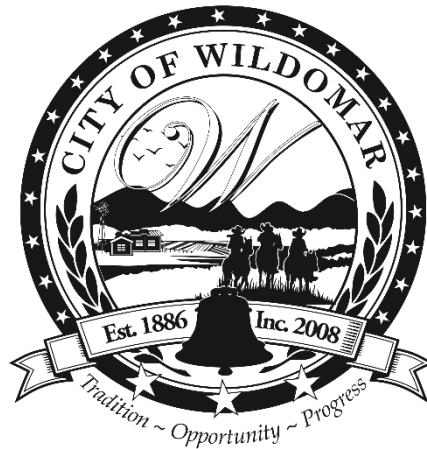
**FUTURE AGENDA ITEMS**

*Title- Councilmember-Anticipated Date*

1. SFR/MFR Parking Code Update - Moore – September 2021
2. False Fire Alarm- Morabito- August 2021

**ADJOURN THE CITY COUNCIL MEETING**

***In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.***



Dustin Nigg, Chair  
Ben J. Benoit, Vice Chair  
Bridgette Moore, Trustee  
Joseph Morabito, Trustee  
Marsha Swanson, Trustee

Gary Nordquist  
General Manager

Thomas D. Jex  
District Counsel

## **CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT**

### **ROLL CALL**

### **PUBLIC COMMENTS**

### **BOARD COMMUNICATIONS**

#### **APPROVAL OF THE AGENDA AS PRESENTED**

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

#### **4.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

##### **4.1 Minutes – May 12, 2021 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Minutes as presented.

##### **4.2 Warrant Register**

**RECOMMENDATION:** Staff recommends that the recommends that the Board of Trustees approve the following:

1. Warrant Register dated 05-06-2021 in the amount of \$2,156.37.
2. Warrant Register dated 05-13-2021 in the amount of \$712.35.
3. Warrant Register dated 05-27-2021 in the amount of \$768.86.

##### **4.3 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Treasurer's Report for April 2021.

#### **5.0 PUBLIC HEARINGS**

There are no items scheduled.

## **6.0 GENERAL BUSINESS**

There are no items scheduled.

## **GENERAL MANAGER REPORT**

## **FUTURE AGENDA ITEMS**

## **ADJOURN THE WILDOMAR CEMETERY DISTRICT MEETING**

**REPORTS:** All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: [http://www.cityofwildomar.org/government/agendas\\_\\_\\_minutes](http://www.cityofwildomar.org/government/agendas___minutes). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar City Clerk, do certify that within 72 hours of the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at [www.cityofwildomar.org](http://www.cityofwildomar.org).



Janet Morales  
City Clerk

Dated: June 03, 2021